

Castleton United Methodist Church
Leadership Team Meeting Minutes
March 15, 2016

Meeting was called to order at 6:30 pm. Jerry Robinson opened the meeting with prayer. Pastor Billy reported on the confirmand weekend activities and noted those who made a commitment to Christ. This is a great joy.

Team members present: Carole Craig, Roy Byerly, Paul Bickle, Jerry Robinson, Deb McCloud, Tom Schubert, Dorian Poole, Kim Paulus-Tauriainen, and Margo Ward. Pastor Frank Beard, Pastor Billy Nickrand, and Operations Manager Wayne Derr were present. Lay leader John Dinwiddie also attended.

Minutes

Minutes of the Leadership Team meeting of February 16, 2016 were approved.

Family Life Center Update (Tom)

Plumbing is in place in the kitchen area, but not tested. Cabinets are up, with work still needed on counter tops. Completion of the kitchen area is estimated to be in one or two months. Painting in the area is coming up and volunteers are needed.

Still Waters Adult Day Center Lease with Eastgate Christian Church (Tom)

A copy of the lease agreement was previously provided to Leadership Team members. Tom noted the agreement has been reviewed by legal counsel and by our insurance agent. Eastgate has approved going forward with the lease and with construction/refurbishments. There will be updates to the building and to the driveway with an estimated cost of \$130,000. Eastgate will borrow the funds. Permits for construction have not been obtained. After discussion, there was a motion to approve the lease agreement. Motion was approved.

Trustees (Tom)

Jerry asked Tom about the increased sewer fees for handling storm water in the Indianapolis area. Tom indicated that the church will have higher fees for storm water, but the exact amount is not known at this time. We may get a credit for the dry retention ponds on our property. Residential sewer fees are expected to be higher by 15% to 20% per month.

SHARE-LT grant application (Paul)

Copy of the application was provided to the Leadership Team. SHARE-LT is making an application for a \$3,000 grant from Metro Ministries, Inc. for funds to help reach youth in Lawrence Township and provide meaningful activities to low income youth during school breaks. This project is headed by Rebecca Henry. Discussion followed. There was a motion to approval the application. Motion was passed and CUMC will go forward with the application.

Discussion included how SHARE will be incorporated into the ministry of the church. This is the second year for SHARE and it is expanding. Funds come from grants and other donations, and they are looking into a small activity fee from participants. SHARE operates under our tax identification number, but it has not provided a detailed budget that has been blended into CUMC 2016 financial plans. It maintains a separate bank account and the funds are maintained in a restricted account on our books. We have not formally reviewed the expenses or personnel hiring for SHARE. Vision for SHARE may be something like Still Waters. More discussion with Rebecca Henry will be held in the coming months and the budgeting process will be discussed.

Financial Update and Extravagant Generosity (Deb McCloud)

Deb noted the Eastgate loan and the Still Waters Adult Day Center partnership were highlighted in a recent Disciples of Christ newsletter. The project received good press notices. Also, a grant from Central Indiana Community Foundation for \$25,000 for Still Waters Adult Day Center has been obtained which will help with the projected cash flow shortage for the first year at the new location. Still Waters has a goal for income of \$9.20 per hour of care provided. Goal has been exceeded. The actual number is \$9.39 of income per hour of care provided for 2015.

Receipts for Castleton as of March 6, 2016 are 102.7% of goal. Receipts are \$369,552. Goal is \$360,000. While we are on pace to meet goal, it was noted that receipts are significantly below the pace set in 2015. Last year receipts were \$461,741 by the same date, which is a decline of \$92,189. Deb noted a change in pledging and giving patterns, which included at least one large pledge which was made in 2015 but not in 2016. The excess of giving early in the year tends to be an offset to the declining levels of receipts in the summer months. We do not have as large of cushion as usual.

Deb noted that the balance sheet and the income statements of the church are consolidated with Still Waters and CUMNS, but these two ministries maintain separate bank accounts on our books. There may be a need to put all funds in one bank account in the future. Financial statement and income statements consolidated for year end 2015 were presented. Deb noted that our accountant will be reviewing this information, probably in May 2016. All payments on our mortgage are current. Annual payment on the mortgage, including interest is \$375,000. Tithes to the conference and district are current. Principal reductions during 2015 to Note A were \$167,243 coming from our regular monthly mortgage payment and specific gifts from parishioners for debt reduction. Note C is paid only from the proceeds of life insurance and was reduced by \$502,787 in 2015. Note B does not require payments.

Following is a synopsis of the balance sheet as of year end.

Assets:		Liabilities & Equity	
Total Checking:	423,734	Current Liabilities:	32,100
Endowment:	159,817	Long Term Liabilities:	
Other:	978	Note A:	5,822,240
Total current assets:	584,529	Note B:	500,000
Net fixed assets:	6,330,743	Note C:	1,247,213
Investment		Total Liabilities:	7,601,553
Life Insurance:	650,000	Restricted net assets:	328,108
Scrip:	10,171	Unrestricted net assets:	(354,218)
Total assets:	7,575,443	Total net assets:	(26,110)
		Total Liabilities & Equity	7,575,443

Income statement shows an operating loss relating to CUMC of (\$220,378), including depreciation expense. But, adding increases from restricted funds of \$6,723 and life insurance proceeds of \$502,787. There was an excess of revenues over expenses of \$289,132. Still Waters had a net loss of (\$6,357) and CUMNS showed excess revenues over expenses of \$90,582. Combined excess revenues over expenses was \$373,357.

Deb also presented a cash flow statement for CUMC only for 2015. Total income was \$1,804,027. Total outflows including mortgage payment were \$1,895,999. Operating cash flow was (\$91,972). There was an increase from restricted funds of \$6,723 resulting in total outflows exceeding incoming cash by \$85,249. The largest item in variance to budget was contributions, which were actually \$1,760,720. Budgeted for contributions was \$1,900,500.

Deb indicated we need to remain vigilant in our giving and watch expenses.

Frank commented that we had proposed to set a base line number for the CUMNS checking account, but that this was not completed. The previous director of CUMNS resigned about that time and the level to remain in the CUMNS account was not established.

CUMNS has provided support to the church building in 2015. Much of the expense to refurbish the old narthex and some funds for improvements in the Family Life Center were provided by CUMNS.

Church Directory (Jerry)

Pastor Billy accepted responsibility for discussion of this item. He and Jordan Shew are working on this project. The plan will be communicated to the congregation in the near future. They are working on the required data base and software updates related to the directory. Life Touch is the probable company that will take the pictures with each family getting a picture and then being given the opportunity to purchase more items.

Pastor Frank

Frank indicated that CUMC had received a thank-you from Lisa Schubert Nowling and Cindy Reynolds for paying their expenses to General Conference. Frank provided an over-view on his efforts to be elevated to the episcopacy. This included the establishment of a website. Frank has obtained 10 endorsements for the office. He also has received the endorsement of BMCR, a group of black Methodist ministers interested in church renewal. There will be 4 bishops retiring. There may as many as 17 to 20 candidates for the 4 positions. July 13 to 16 will be the dates of the conference for the election. Frank fully expects to be re-appointed here to CUMC as of July 1. District Superintendent will meet with the Leadership Team as SPRC in April to provide guidance as to what will happen locally. If Frank is elevated to the episcopacy, then July 17 would be his last preaching date here in CUMC. General Conference is May 10 to 20.

Meeting closed in prayer by Margo Ward.

Being no further business, meeting was adjourned.
Next meeting is Tuesday, April 19, 2016 @ 6:30 pm.
Secretary: Jerry Robinson