

Castleton United Methodist Church
Leadership Team Meeting Minutes
July 21, 2015

Meeting was called to order at 6:30 pm. The meeting opened with prayer was given by Margo Ward.

Team members present: Pastor Frank Beard, Pastor Billy Nickrand, Carole Craig, Dorian Poole, Paul Bickle, Jerry Robinson, Deb McCloud, and Margo Ward. Additionally, the four Lay Leaders (Robin Marsh, Kimberly P. Tauriainen, Fred Walters, and Teri Macri attended the meeting to hear about the Town Hall Meetings.

Minutes

Minutes of the Leadership Team meeting for May 19, 2015 had been previously distributed by email and approved.

Town Hall Meetings (Pastor Frank)

Lay Leaders had indicated that a Town Hall format would be a good way to communicate current status of the major events in the life of the church and Pastor Frank agreed. Several dates and times have already been published for the Town Hall meetings. Agenda will include updates to the security plan, FCJ process, Discipleship Pathway, discussion of the lease with Gateway Community Church, financial status of CUMC, and results of the church survey. Full comments taken from church survey were available for the leadership team to review. Frank noted that there has not been a decision made on changing the worship times. No decision will be made on meeting times until all parties and all factors have been considered. Summary of the survey comments will be provided at the Town Hall meetings because of the size of the document, but full comments may be obtained by contacting the church office. CUMC will be using conference resources to develop the security plan including obtaining the guidance of a former FBI agent on conference staff. Members of the leadership team and lay leaders were assigned duties at the Town Hall meetings, including opening and closing prayers, opening remarks, and presentation of financial information. Highlights of the survey included 89.6% of respondents attending a least twice a month, 92.5% are somewhat to mostly satisfied as a member CUMC, 88.3% believe the church meets the spiritual needs of the members, and 83.6% feel the church is welcoming to visitors. The new Discipleship Pathway includes five connecting points: (1) Prayer, (2) Worship, (3) Pizza with the Pastors (starting point), (4) Connected Groups (based on our vision as seeking, reaching, and welcoming others to join us in serving Christ), and (5) Mission / Outreach. Connect Groups are not changing the current Adult Education groups, but other groups based on common interests are expected to form. August sermon series will cover one of the five connecting pieces each week.

Lay Leaders left the meeting.

Medical Emergency / Crisis Response Plans (Paul Bickle)

Wayne Derr will be using the resources of a former FBI agent to formulate a Crisis Response Plan. Also, additional training for the ushers in the use of AED defibrillator

and CPR is needed. Paul will research whether medical emergency procedures exist. If not, he will work with church staff and congregation members to establish a procedure.

Extravagant Generosity (Deb McCloud)

Deb reported that \$15,650 was transferred to Gateway Community Church as of July 1 for its launch. There may be a small additional transfer in the range of \$475. Receipts for Sunrise campus through June 30 are 103.4% of goal. Receipts for Castleton as of July 12, 2015 are 98.8% of goal.

Trustees (Paul Bickle)

Paul noted that work on the meeting area of Family Life Center (FLC) is almost complete. There is still some demolition, modified kitchen build out, and stairs to the loft storage area to be completed in the back area of the FLC. Cost of kitchen materials is \$2500 and materials have been ordered. The stairway to the attic for storage has not been priced yet. Quote for parking lot resurfacing has been obtained. There is not a schedule for the completion of the parking lot.

Lease agreement between Castleton United Methodist Church, Inc. (landlord) and Gateway Community Church, Inc. (tenant) had been provided to the leadership team in electronic format before the meeting and a printed copy is made part of the minutes. Discussion of the lease followed. Initial term begins July 1, 2015 and ends July 1, 2016 subject to up to nine one year extensions. There is no cost to Gateway the first year of the lease. After that the monthly rental fee is \$750. These terms were established to financially aid Gateway in its launch. Further discussion. Dorian Poole moved that the lease be accepted as proposed. There was a second and the motion passed. Tom Schubert will sign the lease as head of trustees for CUMC. Chris Girvin will sign the lease for Gateway Community Church.

Expansion of Still Waters ADC to another site was discussed and rent negotiations are in the court of Eastgate Church. Future dates for leadership team to tour the Eastgate locations are needed.

Pastor Frank reported that a card and \$500 retirement gift would be made to Pastor Mac Hamon for his service to Castleton.

It was agreed that Pastor Billy Nickrand would go on the Holy Land tour with Bishop Coyner in February 2 – 11, 2016. Tour cost of \$2,100 for Billy will be waved if four congregation members also go on the trip; otherwise, cost will be paid from continuing education budget.

Meeting closed in prayer by Carole Craig.

Being no further business, meeting was adjourned.
Next meeting is Tuesday, August 18, 2015 @ 6:30 pm.
Secretary: Jerry Robinson