

Preliminarily approved with formal approval coming at Nov. 17 meeting

Castleton United Methodist Church
Leadership Team Meeting Minutes
October 20, 2015

Meeting was called to order at 6:30 pm. Pastor Billy Nickrand opened the meeting with prayer.

Team members present: Carole Craig, Roy Byerly, Paul Bickle, Jerry Robinson, Deb McCloud, David Ayers, Tom Schubert, Dorian Poole, and Margo Ward. Pastor Frank Beard and Pastor Billy Nickrand were present.

Minutes

Minutes of the Leadership Team of September 15, 2015 meeting were approved.

Financial Update and Extravagant Generosity (Deb McCloud)

Receipts for Castleton as of October 11 are 92.17% of goal. Receipts are \$1,413,033. Goal is \$1,532,990. We are approximately \$120,000 behind goal. Pledges are being received in accordance with the pledged amounts, but cash gifts from sources other than pledges are running lower than estimated in the budget. Treasurer David Ayers indicated that the original estimation of cash giving other than pledges was estimated at \$1.9 million and it is not meeting this pace.

Two months remain to catch up, and the 4th quarter is historically a stronger quarter for receipts. In 2013, 30% of total giving was received in the 4th quarter. It was 25.5% of total receipts in 2014. Expenses are being held under the budgeted amount. Total outflows as of the end of September were \$1,411,167 which compares favorably to the budget amount of \$1,457,489. Operating cashflow deficit was \$63,882 through the first nine months. Balance sheet shows checking account balance of \$64,862 and savings account balance of \$239,853. These balances, net of the restricted funds of \$165,685, are available to absorb the operating cashflow shortages. Balance sheet for September 30 shows the combined assets and liabilities of Castleton church and CUMNS. It is a goal to place Still Waters Adult Day Care on the same system so that a total financial picture may be obtained from this one balance sheet report.

Deb has contacted the families and obtained their wishes as to the use of memorial funds in restricted accounts as discussed in the September 15 minutes.

Pastor Frank discussed the possible use of a Kiosk Station to allow debit and credit card gifts during the next two months. It might be located in the narthex and be available for all to use, but focused on visitors who do not carry cash. Other churches use a Kiosk Station to allow younger generations to easily access their debit and credit cards as a means of giving. It noted that our older members are very loyal in meeting their pledge

amounts, but visitors, especially young adults, may not carry cash or a check book. The possible installation of this convenience will be investigated.

David Ayers and Deb McCloud have met with the UMC Foundation regarding endowment funds. They have returned with a few ideas on improving our endowment process. These items include a recommended template for the Endowment Committee and the need for two policies covering endowment funds (Gift Acceptance Policy and Spending Policy). Our endowment program has not been updated in several years. Deb envisions that Castleton will have a special church charge conference in 2016 to consider and approve changes to our endowment program and discuss implementation of new policies.

Deb provided this overview of giving as provided by the UMC Foundation: annual giving for operations comes from income; giving for capital expenditures comes from savings; and gifts for endowment come from end of life considerations.

Still Waters Adult Day Care Letter of Intent to Lease (Deb)

Proposal to expand into the Eastgate building is still on track. Letter of Intent to Lease was provided to leadership team. Kathy Pellman has been working on this. Budget for 2016 for the location at Eastgate shows an estimated loss of \$38,000 for the first year of operation. Budget shows an estimated income of \$1,560 for 2017. Kathy is also making a grant application for \$25,000 which might cover rent payments of \$11,000 and scholarships for clients of \$14,000. This grant, if received, would reduce the losses. Discussion followed. It is noted that the lease will be coming to the leadership team in the future. It is the goal to sign the lease by end of the year 2015. Dorian moved and Deb seconded that we proceed with the Letter of Intent to Lease as presented. The motion passed.

Charge Conference (Paul Bickle)

Paul noted the Charge Conference would be November 16, 2015, at North United Methodist Church. Various parties have been provided their portions to get ready for the Charge Conference and are working on those items.

Miscellaneous (Pastor Frank and Pastor Billy)

Frank indicated that the nominating committee has gathered many names together, but that its work is not completed and several people have not formally accepted the positions offered. There was discussion to make the office of Treasurer an ex officio member of the leadership team without voting power to allow more church members to become part of the leadership team.

There will be leadership team training, including the lay leaders, and staff on December 2 and 9. Meal is planned at 5:30PM and the training will begin at 6:30PM. Training will cover "Get Their Name" with Steve Clouse.

Frank provided five items to consider regarding changing worship times. If these are compelling reasons, then changes may be made, but no decision has been made at this time. The five items included the following: (1) opportunity to increase attendance; (2) increase Sunday School attendance and small group opportunity; (3) improve children and youth programs; (4) allow for quality of 11 AM service set-up; and (5) revamping of contemporary service. Katie Gilbert is assessing the children's ministry and where we are going to launch new initiatives in the coming weeks to try and grow that ministry. on Sunday mornings, our children are not in the church service, but in Sunday School. The children need to be more involved in the worship service. November 8 is Children's service. There is a tentative date for the launching the new service schedule, January 31. If we do not have a clear plan, then the launch date is flexible.

Parking lot surfacing is complete with new traffic pattern. There is a push for completion on the final phase of the kitchen in the Family Life Center.

Pastor Billy provided an update on various programs and items relating to GO Month in October.

Meeting closed in prayer by Jerry Robinson.

Being no further business, meeting was adjourned.

Next meeting is Tuesday, November 17, 2015 @ 6:30 pm.

Secretary: Jerry Robinson