

Castleton United Methodist Church
Leadership Team Meeting Minutes
August 18, 2015

Meeting was called to order at 6:30 pm. The meeting opened with prayer given by David Ayers.

Team members present: Pastor Billy Nickrand, Dorian Poole, Paul Bickle, Jerry Robinson, Deb McCloud, David Ayers, Tom Schubert, and Margo Ward. Operations Manager Wayne Derr was also in attendance. Carole Craig was absent because of the hospitalization of her husband, Frank. Prayer was extended for his recovery.

Minutes

Paul Bickle indicated that future procedures for approving the minutes would be electronic distribution with changes requested via e-mail, then a vote for approval would be taken during the next Leadership Team Meeting.

Police Satellite Location (Wayne Derr)

Wayne reported that CUMC has been contacted to provide a small room for a police satellite location. The police need a small space for meeting and discussion, table, chair, refrigerator and sink. Wayne proposed that CUMC provide one of the small rooms that is not being utilized by IHN. IHN would not be losing any space. Police room would be locked off from the IHN space and have exterior access to the room via a key pad. There would be no interference with IHN, Stillwaters ADC, or church office. IHN team members at CUMC look favorably on the satellite office. Police have not had a satellite location for approximately one year in Northeast side neighborhood. Previously, the satellite location was on 71st Street near Graham Road. CUMC would have the benefit of some police presence plus being a good neighbor. Office would be used for small meetings. Police car would be parked on 71st Street lot on the south side of the Ministerial Building near its exterior door. Cost of the key pad for the door is \$2,065 and would be paid for by the church. All other items in the office would be donated. Discussion followed and it was determined that the proposal would benefit the church and the neighborhood. Motion was made by Tom Schubert for acceptance of the proposed satellite police station. Second was made by David Ayers. Motion passed. Wayne will prepare a lease agreement.

Wayne reported that he had obtained a copy of a Disaster Emergency Plan from another large church. Conference resource is also provided from a former FBI agent. Wayne will be working on a Disaster Emergency plan for CUMC covering Sunday morning services, usher responsibility, signs, and cameras. Training for ushers for locking down the building and use of AED is coming. Written policies covering procedures, insurance, and other risks would be addressed.

Stillwaters Adult Day Care

Proposal to expand to another location is still outstanding. Eastgate church has come back with a preliminary letter agreement for a 4 year lease, \$1,200 per month fee, with a 60 to 90 day termination clause. Eastgate would be borrowing \$120,000 to fix the location plus putting in a U shaped drive-way to allow easy in access to the day care facility. Another date and time will be established so that any member of the CUMC Leadership Team who has not visited Eastgate may see the proposed facility. Kathy Pellman will continue to work with Tom Schubert and Wayne Derr. Kathy is also looking for grant money from Central Indiana Community Foundation to help with the extension of the adult day care facility in the Eastgate area. Spring 2016 start up of the facility is desired by SWADC. April 1, 2016 has been established as a goal.

Charge Conference (Paul Bickle)

Paul noted the Charge Conference would be November 16, 2015, at North United Methodist Church. Discussion of CUMC responsibility for completion of certain reports followed.

Extravagant Generosity (Deb McCloud)

Receipts for Castleton as of August 9 are 96.5% of goal. While a receipts are little short, giving usually increases in the last quarter to achieve goal.

Wayne Derr noted that CUMNS financial reporting is now consolidated with the system used by the church. CUMNS data is maintained as a separate "class" on the system.

Fall financial campaign (Paul Bickle)

David Ayers will work with Deb, Wayne, and Frank to come up with a budget and stewardship campaign for 2016. Wayne Derr left the meeting.

Trustees (Tom Schubert)

Tom noted that materials are still needed to complete kitchen area of the Family Life Center. Higher priority is the completion of the steps to the stage area by September 20 so that the stage may be used in the talent show. Priorities need to be established by Director of Operations Wayne Derr for various projects around the church to be completed. Volunteers needed to complete items in Family Life Center including some trim strips. We hope to get help and volunteers through the small groups. CMC will be having a dinners kick off in September. Comment was made that there seems to be less space/rooms for adult discipleship groups. It is noted that space is important to ministry and that a small group will make any room their own space.

Art Fair (Margo Ward)

Art Fair will be held Saturday, October 3. It is expected to bigger than last year with 2,000 guests coming into the church building. Over 100 artist are signed-up with more asking for space. Four food trucks and a Caribbean oil drum band are scheduled. Bake sale generated \$1,000 last year. Artists are expected to tithe from their gross sales.

Important Dates

September 12 from 10am to 3pm at Greenwood UMC there will be a workshop for suicide prevention.

October 21 Metro Ministries will have its annual ministry and mission celebration at Southport UMC.

November 16 at 6:30pm the Charge Conference will be held at North UMC.

December 1 Appointment intention forms are due. Forms will be mailed to the pastors and SPRC in October.

December 13 District Conference with location and time to be determined.

January 24 Leadership Development for both laity and clergy.

May 15 Annual ministry evaluations and pastor self-evaluations due (forms went in late March).

June 9-11 Annual Conference.

Meeting closed in prayer by Tom Schubert.

Being no further business, meeting was adjourned.

Next meeting is Tuesday, September 15, 2015 @ 6:30 pm.

Secretary: Jerry Robinson