

These are the approved DRAFT minutes to be made official at next
Leadership Team meeting Oct. 20, 2015

Castleton United Methodist Church

Leadership Team Meeting Minutes

September 15, 2015

Meeting was called to order at 6:30 pm. Several names of church members were brought up in remembrance of the loss of a loved one. The meeting opened with prayer given by Paul Bickle.

Team members present: Carole Craig, Roy Byerly, Paul Bickle, Jerry Robinson, Deb McCloud, David Ayers, Tom Schubert, and Margo Ward. Pastor Frank Beard was present.

Minutes

Minutes of the Leadership Team meeting for August 18, 2015 were approved. Paul Bickle indicated that the minutes would be put on the church web-site after preliminary electronic approval, but prior to official approval by the Leadership Team. This would allow church members timely access to the information. Minutes would be marked as draft until approved by the Leadership Team.

Financial Update and Extravagant Generosity (Deb McCloud)

Receipts for Castleton as of September 6 are 94.7% of goal. Receipts are \$1,274,542. Goal is \$1,346,040. While a receipts are little short, giving usually increases in the last quarter to achieve goal.

Deb provided a YTD operating cash flow statement through July 31, 2015 which indicated an operating cash flow short fall of \$38,839 when compared to budget. Giving is a little behind budget. Deb noted that we tithe 10% and 1.5%, respectively, to the Conference and the District, of net contributions. Tithe payment is 27% under-budget, which is partially due to reduced giving and partially due to a formula error in the calculation. She also discussed other areas of difference between actual expenses and budget amounts. Salary and related expenses are approximately 5% over-budget

(\$5,507); trustees are 7% over-budget (\$14,958); ministries programs are 22% under-budget (\$15,591); and debt payment is current.

Fish fry report to date shows revenues of \$49,687; expenses of \$36,035; for a net of \$13,652. Some expenses are still coming in. These expenses will lower the net income. It is noted that we generally tithe 10% of the fish fry net income to the missions team. Motion was made and approved that the \$1,036.62 spent on renovation which exceeded the balance in the restricted account to be paid from the 2015 Fish Fry balance.

Deb provided a listing of 11 memorial gift accounts that have not had recent activity. Remaining amounts in the 11 accounts is approximately \$11,484. These balances are currently maintained in a restricted account. Balances in the accounts range from a low of \$40 to a high of \$3,346. Last activity dates go back as far as August 2011. Most recent activity in two of the account is December 2014. Main gifting areas from the accounts include the operational budget, music, missions, Stephen's Ministries, endowment, Still Water ADC, and Awe Seekers class. Deb noted that the listed accounts/balances have stale activity and the money could be put to use within the church by placing the money within the budgets of the gifting areas. It was moved that the amounts in the specifically named restricted accounts be moved to the general budgets of the main gifting areas. Motion passed. One account did not have a main gifting area designated. Deb will contact the family to obtain their wishes.

CUMNS fiscal year runs from August to July (corresponds to the school year) and a net income of \$25,000 is noted.

Deb also reported that a message had been left on the website for the Leadership Team below the minutes. She will reply to the question on the Endowment. Pastor Frank offered to check with Jordan to determine how to notify the Leadership Team if questions are posted for us on the website.

Trustees (Tom Schubert)

Tom noted that drinking fountains have been replaced in the CUMNS area. One dead tree has been removed from the playground. We are finishing the back room and kitchen cabinets in the Family Life Center. Handrail and few other minor items also remain out front. Tom reported inventory of the safety deposit box and the signatories for the safety deposit box will include: Head Trustee (Tom Schubert), Operations Manager (Wayne Derr), and Treasurer (David Ayers).

Tom discussed “wish list” of items that will be addressed in the future as funds are made available to the trustee budget. Remaining items for the Family Life Center: chairs, tables, projector, and stage lighting. Other items needed for the church: lighting items in main sanctuary, wiring for micro-phones, bricking in the back of the Ministry Center and around doors #3 and #4, and cover for door #3 to allow easier access during bad weather for Still Waters clients. CUMNS would like 4 sinks on the second floor of the Armstrong wing (cost of \$14,000 for plumbing makes this prohibitive). Dutch doors for the CUMNS area on the second floor were discussed, but research into the fire code requirements are needed. Lawn care costs were discussed. Completion of the bike path will determine when parking lot paving is completed. Concrete curb stops will be worked on. Work on the parking lot will include seal coat in the choir parking area. Cost is in the area of \$23,000. Police Satellite Station has had the key pad installed.

Stillwaters Adult Day Care (expanding update – Paul Bickle)

Proposal to expand into the Eastgate building is still on track. Kathy Pellman is working on the agreement and it is expected to be completed by October meeting of the Leadership Team. May 1, 2016 is the target start date for the expansion. CUMC will contact Old Bethel United Methodist Church and inform them of the expansion of this ministry nearby to Old Bethel's location.

Charge Conference (Paul Bickle)

Paul noted the Charge Conference would be November 16, 2015, at North United Methodist Church. Various parties have been provided their portions to get ready for the Charge Conference and are working on those items. Pastor Frank will put together the nominating committee portion. SPRC will work with Wayne and Pastor Frank to put together compensation packages.

Meeting closed in prayer by Pastor Frank.

Being no further business, meeting was adjourned.

Next meeting is Tuesday, October 20, 2015 @ 6:30 pm.

Secretary: Jerry Robinson