

Castleton United Methodist Church  
Leadership Team Meeting Minutes  
June 30, 2015

Meeting was called to order at 6:30 pm. The meeting opened with prayer was given by Paul Bickle.

Team members present: Pastor Frank Beard, Pastor Billy Nickrand, Paul Bickle, David Ayers, Jerry Robinson, Deb McCloud, Margo Ward, Roy Byerly, Dorian Poole, and Rusty Voss.

Minutes

Minutes of the Leadership Team meeting for May 19,2015 had been previously distributed by email and approved.

Extravagant Generosity (Deb McCloud)

Deb reported that Castleton campus year-to-date receipts through June 21, 2015 were \$946,426 which is 101.2% of goal. Sunrise receipts of \$130,035 are above goal through the same period. This was 104.6% of goal. The blended total for both campuses was 101.6% of goal.

Other Financial Matters

Deb presented information on the endowment funds. There are five funds held, two of which pre-date the Endowment Fund created in 1993 CUMC Charge Conference. Two funds predating the Charge Conference are called Bells and CUMNS, which had balances of \$8,988 and \$35,122, respectively, as of December 31, 2014. Full balances are available for distribution per Deb's analysis. All expenditures from Bells and CUMNS are approved by Jim Long, the head of the Endowment Committee. CUMNS expenditures are specifically for the training of CUMNS teachers.

There are three funds created by the Church Charge Conference that require the principal to be retained. The three include the following with balances as of year-end 2014: Youth with \$13,200; Unrestricted with \$56,636; and Building \$9,009. Analysis of funds available for distribution completed by Deb shows Youth availability of \$4,100; Unrestricted availability of \$10,411, and Building availability of \$1,109. After her review of the Charge Conference information Deb believes that there are two areas in need of specific resolution regarding the three funds (Article 5 page 5). One area is when distributions may be made and the other is the definition of "income earned". Does income earned include the increase in principal from market value increases? Governing instrument allows that income earned in any calendar year may be distributed. Leadership Team believes that any clarifying resolutions to the articles should be presented as motions at Church Charge Conference.

Deb reviewed the balance sheet of CUMNS Kids as of May 31, 2015 and the profit and loss comparison for the period August 2013 through May 2014 to August 2014 through May 2015. Financial condition and net income generation is good and improving. Balance sheet showed cash balances of \$300,817; total liabilities of \$61,798, and total equity of \$289,970. Net income through 2015 is \$137,169, an increase of \$131,331 over the same period in 2014. This was accomplished by increasing net income (more enrollment and increased fees for nursery school) and controlling expenses, especially in the area of administration and salary. Staff turnover allowed replacement of higher paid employees with newer employees at a lower hourly wage

Pastor Frank asked if there is a limit on the amount of cash that CUMNS may maintain? Members present did not know of a cash limitation placed on CUMNS. It was also noted that some members of the CUMNS staff had not received an increase to their hourly wages in some time. There was mention of a three year plan to transition CUMNS staff to similar benefits of CUMC staff and the difficulties involved because of the differences in operation.

Leadership Team was provided with Independent Accountants Review Report of Castleton United Methodist Church, Inc. as of December 31, 2014 as prepared by Potts, Hannah, & Fischer, P. C. This review includes operations of both worship locations, CUMNS, and Still Waters ADC. It was noted that the accountant combines all of the operations to create this report because separate books are maintained by CUMNS and Still Waters ADC. We are working toward putting all of the books on one accounting system.

#### Trustees

Report was provided on the Family Life Center. Expenses to date are \$42,149. Gifts total \$14,683. Designated funds are \$33,725. Funds yet to be expended \$6,259.

#### Still Waters ADC

It was reported that the Eastgate Church is planning on borrowing \$100,000 for the build-out expansion of Still Waters ADC at the proposed location. Wayne Derr and Kathy Pellman met with the minister of Eastgate Church. CUMC's expectation of payments by Still Waters ADC to Eastgate were spelled out to the minister of Eastgate regarding the initial period when there are cash deficits.

#### Youth PhaoGo Mission Trip (Paul Bickle)

Paul participated with our youth on a mission trip around Indianapolis and reported that it was a successful outreach experience. Several of the kids enjoyed the work at the Cupboard Food Pantry. It was also reported that Rebecca Henry is expanding outreach with youth not directly affiliated with our church through the Share program. Pastor Frank sees lots of benefit from working with the Share program.

#### Sunrise transition (Pastor Frank)

Gateway Community Church will become a separate church July 1, 2015. There are some problems with Lawrence Utilities regarding the name change to Gateway Community Church. The utility company wants inspections and other items just because of the name change. We are working through these issues. Gateway Community Church will not be required to make a monthly rental payment for one year ending July 1, 2016. After that the monthly rental payment to CUMC will be \$750. There will be a 10 year lease on the building at Gateway which is owned by CUMC and pledged as collateral to Star Bank. There was a Love Offering of \$3,631 to Pastor Matt and a gift of \$1,000 to Sharing Place which came from Castleton campus friends and members.

Rust Voss has faithfully served as the representative from Sunrise on the Leadership Team. This is his last meeting. His contribution to the Leadership Team is noted. His presence will be missed. He is a faithful servant of God.

#### Town Hall Meetings, Survey, and Other Items (Pastor Frank)

Lay leaders suggested holding Town Hall Meetings where the congregation can ask questions about the church family, satisfaction with the various ministries, service time changes, and growth. To aid with the meetings a survey will be available on-line via the church website from June 30 to July 19. Printed copies of the survey will be available at the Welcome Center. It is all about being transparent and getting feedback from the congregation.

Other items to be covered at the Town Hall Meetings include:

- Fruitful Congregation Journey (FCJ) Update and Next Steps
- Re-Launch of Sunrise/Gateway Agreement
- Congregational Survey
- Worship Service and Sunday Schedule Proposal
- Financial status

Dates and times for the meetings are:

- Sunday, July 26, 11:00am Family Life Center (box lunch served)
- Sunday, July 26, 12:15pm Family Life Center (box lunch served)
- Wednesday, July 29, 10:00am Family Life Center
- Wednesday, July 29, 7:00pm Family Life Center

Pastor Frank reported that CUMC campus will be serving as a host site for the Indiana delegation going to General and Jurisdictional Conference in 2016. Pastor Frank is the head of the delegation so it convenient for the delegation to meet here.

Meeting closed in prayer by Pastor Billy.

Being no further business, meeting was adjourned.

Next meeting is Tuesday, July 21, 2015 @ 6:30 pm.  
Secretary: Jerry Robinson