

Castleton United Methodist Church
Leadership Team Meeting Minutes
January 16, 2018

The meeting was called to order and Mary Carson (new Chairperson) opened the meeting in prayer at 6:30 P.M. As part of the opening prayer, Mary Carson asked for any joys or concerns, these included Susan Toevs (John's passing), Andrea Halvorson (breast cancer), the family of Jean McManus, lift up the Staff of CUMC, John Vestlige (brain cancer), and Chris Heylmann's mother.

Team members present: James Hinshaw, Larry Burch, Ron Miller, Deb McCloud, Chris Heylmann, Mary Carson, and Kim Paulus-Tauriainen. Both Pastors William Nickrand and Bert Kite were present, as was Stillwaters Director Kathy Pellman.

Stillwaters – Kathy Pellman

Kathy Pellman was present to discuss the budget and status of Stillwaters Adult Day Center
The Medicaid Waiver was updated as the last time it had been updated was 6 years ago; due to a state delay, the Eastgate location is just now able to receive the Medicaid certification
As of now, the growth of the Eastgate location is ahead of the growth at Castleton during a similar period, but not as great as originally hoped
On the budget, a \$17,000 grant is shown as revenue in 2016 but as an expense in 2017
Most of the loss during the 2017 year is due to the opening of the Eastgate location
There will be a special fundraiser in May for Stillwaters
The plan is to increase wages in 2018 as it is becoming more difficult to find labor, or it is a hard labor market now
Eastgate has doubled in numbers served; the CUMC location is serving 32 or 33 and Eastgate serves 9 – not all come every day or on the same days
Currently Stillwaters operates 5 days a week at both locations and 2 Saturdays per month at the CUMC location, 11 hours per day
The brochures were redone this year; the new brochures were presented to the Leadership Team
The 2018 Budget has approximately \$19,000 in the black; 7 clients are currently covered by Medicaid with Stillwaters receiving approximately \$100,000 from Medicaid

Minutes – Deb McCloud moved to approve the minutes from the December 2017 meeting, Larry Burch seconded, and the minutes were approved unanimously

Share LT Discussion

The proposal, as presented, is that Share would remain part of CUMC for the next two years; Rebecca Henry would like to continue the relationship between CUMC and Share as is
There was concern regarding Pam Black's workload, but the plan is to have vendors do the planning and execution of activities so that a single check would be sent to the vendor rather than multiple checks for supplies and people to conduct the activities
James Hinshaw moved to approve the proposal as presented, Deb McCloud seconded, and the proposal presented by Rebecca Henry and Share LT was approved unanimously

Endowment – Larry Burch

Larry Burch mentioned that the documents, which were sent via email to the Leadership Team, were written by the taskforce, which fleshed out a standard template and customized the documents to CUMC

All of the documents will need to be approved by the Leadership Team at the February meeting and then presented for final approval at a Charge Conference

The recommendation of the Endowment Committee is that the documents be approved by the Charge Conference

Finance – Deb McCloud

Thankfully, CUMC ended the 2017 year \$14,000 above goal

The final numbers for CUMC, Stillwaters, and CUMNS should be available at the February meeting; it appears that the final numbers will be slightly positive for 2017

The 2018 budget might have some changes but will remain within the approved numbers

After meeting with the appointed new Senior Pastor, the meeting was closed in prayer at 8:30 P.M.

Respectfully submitted,
Kimberly Paulus-Tauriainen