

Castleton United Methodist Church
Leadership Team Meeting Minutes
July 24, 2018

Leadership Team Members present: Mary Carson, Deb McCloud, Larry Burch, Kim Paulus-Tauriainen, Mark Unland, Ron Miller, and Chris Heylmann. Pastor Jen Gibbs was also present. James Hinshaw was absent.

Prior to opening the meeting in prayer at 6:50 P.M., Deb McCloud asked for any joys and concerns. Those joys and concerns included:

Mary Carson – a family at CUMC is currently in a homeless situation but there is a possibility of finding a home and the Fish Fry was a success with over \$50,000 brought in before expenses putting it in the top 5

Deb McCloud – sister in law is in both a cancer battle and a battle with insurance

Ron Miller – pretty much every shift was staffed during the Fish Fry

Larry Burch – great nephew (Josh Tucco) was in a car accident and Judy's great nephew (Rudy S.) has a brain tumor

Kim P-T – the Copper Country (Keweenaw Peninsula of Michigan) flooding

Approval of Minutes – the minutes were amended to include Tandy Adams's last name; Mark Unland moved to approve the minutes as amended, Larry Burch seconded, the minutes were approved unanimously

Trustee Update – Mark Unland

There is a growing pit in front of the church due to a leaking sump pump drain and the attempts to find any blockage that is causing that leak

Irish Plumbing has been called regarding the issue

The pipe at issue is a lay pipe approximately 5' down

Mark walked around with a Master Gardener to determine which plats are weeds or not – Boy

Scouts have volunteered to help with removal; probably will require a Fall Work Day

Eagle Scout project – the patio outside the Stillwaters entrance, Mark Unland will check on the status of that project

Flag on 71st Street side of CUMC building is torn so time for removal; a suggestion was made to check with the Boy Scouts to obtain a new flag

To ensure that a flag is acquired, Mark Unland moved to use Memorial Funds to purchase a new American Flag as the Boy Scouts of America does not provide one, Larry Burch seconded, and motion passed unanimously

Ron Miller mentioned that Irish Plumbing said that a new water heater is needed, the question was whether this would be a normal operating fund item; it was determined that a new water heater would be considered a normal operating expense

Air Conditioning Units in the classrooms – replacement will be down the line a little bit since the recent leaks and plumbing issues are a more immediate concern

Concerns have arisen about the chairs used during the Fish Fry and other CUMC events – Jim Getz has requested 200 and Wayne Derr is suggesting 100, the chairs cost approximately \$40 each and would be very similar to the grey and silver chairs currently in the Family Life Center – this issue was tabled until we have the final numbers from the 2018 Fish Fry

LED Lights – Deb McCloud moved that \$10,000 be moved from the Memorial Fund to the Trustee Reserve Fund for LED’s; however, that motion was then tabled after Ron Miller mentioned that the United Methodist Foundation may be able to provide loans for such expenses

Finance Update – Deb McCloud

The documents provided as part of the Finance Update are included at the end of these minutes
Currently, \$15,000 under goal for FY 2018

Giving -- \$1.2 million pledged, amount given through the end of June is 52% of the pledged total; if the rest of the pledged amount is given, then amount given by the end of the year would actually exceed the pledged amount

However, behind in the budgeted unpledged amount by approximately \$34,000

CUMNS is way up in receipts but that includes the Fall Semester fees

Stillwaters – the growth has not been quite what was expected

Church – within \$1,000 of the budget

Overall cashflow – almost \$10,000 to the positive; if include mortgage and depreciation, then in the negative

Balance Sheet

\$722,000 in bank which includes \$186,000 in Endowment Funds at the bank

At the end of December 2017, \$15,000 was received with an indication that the donor desired the money be used in the Endowment, but it was not specifically given to the Endowment

Deb McCloud moved to move the \$15,000 received at the end of December 2017 with an indication about being used in the Endowment out of the checking into unrestricted Endowment Fund

Mark Unland seconded

The motion passed unanimously

Equity Section – the restricted funds include many different “pockets” with \$202,000 at UMFI and Jackson Funds, and \$231,000 in many, many other little “pockets”

Financial Policy – CUMC does not currently have a true financial policy; Pastor Jen Gibbs suggested that a work team be developed to create the various policies

Financial Statements – again this is a review, not an audit and just checks for reasonableness and basic steps such as whether all of the checking accounts are reconciled; no issues were found but again this year, the statement noted that CUMC does not follow generally accepted accounting practices regarding the insurance policies

During the discussion about the insurance policies and notes at CUMC, it was noted that Notes A (main note) and B (interest only note) mature in DECEMBER 2023

Staff Parish Update

Things are going well for Tandy Adams in Youth Ministry and now as Director of Family Ministries

Endowment Committee Update

Mary Carson will send out the finalized copy of the policies

Need to create an Endowment Marketing Sub-Committee to market the Endowment Fund and to give updates on the status of the fund and how monies are spent

At this point, Pastor Jen Gibbs suggests that there should be an overarching conversation about communication of budget, endowment, capital, etc. – or in terms of the overall financial picture

Miscellaneous

Block Party on August 25th from 5-7 PM; the Leadership Team has been asked to be the Grill masters – Larry Burch, Chris Heylmann, Deb McCloud, and Mark Unland volunteered for such

Pastor Jen Gibbs's Thoughts

So far, has conducted 2 all calls, 7 individual meetings and is working to meeting with each and every staff member

Working to create a Prayer Transition Team

Forming a systematic and strategic care system

Will have a worship team created within 60 days

Charge Conference – NOVEMBER 11 at 6 PM at Epworth UMC

August 27th will be a Staff Retreat and plan to bring the calendar to the September meeting with the various events

Monday is her day off and on Fridays she will be sermon writing

Loaves and Fishes Fund

A question arose about whether the monies in Loaves and Fishes could be used as a scholarship of sorts for a CUMNS family – Deb McCloud moved to allow Deb to work with Yvette Wills to research providing up \$1000 for the rest of the year from the Loaves and Fishes Fund; Mark Unland seconded the motion, the motion passed unanimously

Suggestions for policies to be created for Loaves and Fishes Fund and some form of index of who was helped and in what manner

Ron Miller closed the meeting in prayer at 9:08 PM

The next meeting is August 21, 2018 at 6:30 PM at the Ministries Center